

**Empowerment Academy Charter School
Board of Trustees Regular Meeting
Thursday, September 12, 2019 7:30 pm
240 Ege Avenue
Jersey City, NJ 07304**

Minutes

A. Call to Order

- B. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and the Jersey City Reporter, and by posting in the Public Library at 472 Jersey Avenue, Jersey City.

C. Roll Call

D. Board Member	Present	Absent
Monica Zaslower	X	
Jermaine Pharmes	X	
Tom Gallagher		X
Lonnie Sobel	X	
Thomas Ogorzalek		X

Carly Gigl – Head Dean
Richard Raschdorf – School Business Administrator
Duanne Moeller – Director of Operations
Bret Schundler – School Partners LLC

- E. Approval of August 8, 2019 Meeting Minutes

F. School Review

Educational – Carly Gigl
Financial – Richard Raschdorf

G. HIB

1. **2019-09-12-01** Resolved, The EA Board of Trustees approves HIB Assessment Tool for Teacher and Staff.

Motion: Monica Zaslower
Second: Lonnie Sobel

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

2. **2019-09-12-02** Resolved, The EA Board of Trustees approves the EACS Self-Assessment Statement of Assurances for Determining Grades under the Anti-Bullying Bill of Rights Act.

Motion: Monica Zaslower
Second: Lonnie Sobel

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

H. Human Resources

1. **2019-09-12-03** Resolved, The EA Board of Trustees approving of the following hires for SY20 effective August 19, 2019

Employee	Position	Compensation
Maura Elmegeed	Teacher Assistant (1)	\$30,000
Michael Sansonia	Music Teacher	\$57,000
Jannine Carrie	Special Ed Teacher	\$54,000

(1) Maternity Leave Replacement

Motion: Jermaine Pharmes
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

2. **2019-09-12-04** Resolved, The EA Board of Trustees approves of the following stipends to new employees for the SY20 effective August 19, 2019 through June 30, 2020.

Employee	Position	Summer Institute/Work	Homework Help	Attendance Bonus
Maura Elmegeed	Teacher Assistant (1)	\$900	\$1,500	\$450
Michael Sansonia	Music Teacher	\$1,800		\$750
Jannine Carrie	Special Ed Teacher	\$1,800		\$750

Maternity Leave Replacement

Motion: Jermaine Pharmes
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		

Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

3. **2019-09-12-05** Resolved, The EA Board of Trustees approves of the following stipends to staff for SY20 Homework Help.

Employee	Position	Stipend
Emily Corsie	Homework Help	\$1,500
Julie Corsie	Homework Help	\$1,500
Lorianne Taylor	Homework Help	\$1,500

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

4. **2019-09-12-06** Resolved, The EA Board of Trustees approves of the following stipends to staff for MorningCare, AfterCare and Enrichment Programs for SY20.

Employee	Position	Stipend
Maura Elmegeed	Morning Care Coordinator	\$1,500
Maura Elmegeed	AfterCare Teacher Assistant	\$3,100
Jannine Carrie	AfterCare Teacher	\$3,500
Nicole Mestre	AfterCare Coordinator	\$5,000
Myronda Clinton	Enrichment Coordinator	\$5,000
Sandra Browne	Morning & AfterCare Billing & Collection Coordinator	\$2,000

Motion: Jermaine Pharnes

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X

Lonnie Sobel	X		
Thomas Ogorzalek			X

5. **2019-09-12-07** Resolved, The EA Board of Trustees approves of the following stipend to be paid for Title I Coordinator. Stipend to be reimbursed by Title I Funds

Employee	Position	Stipend
Jessica Markland	Title I Coordinator	\$2,500

Motion: Jermaine Pharmes
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

6. **2019-09-12-08** Resolved, The EA Board of Trustees approves of the following stipends to be paid for Home Instruction for a student who is ill.

Employee	Position	Stipend
Lauren Cohen	Teacher	\$40/Hr
Ilyssa Thomas	Teacher	\$40/hr
Christine Thompson	Teacher	\$40/Hr

Motion: Jermaine Pharmes
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

7. **2019-09-12-09** Resolved, The EA Board of Trustees approves of the following salaries to be paid with Title I Funds for SY20..

Employee	Position	Stipend
Myronda Clinton	Teacher Assistant	\$31,270
Selina Duchense	Teacher Assistant	\$30,000
Sima El-Ali	Teacher Assistant	\$30,000
Nicole Mestre	Teacher Assistant	\$29,680
Anthony Williams	Teacher Assistant	\$31,800

Motion: Jermaine Pharmes
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

I. Business

1. **2019-09-12-10** Resolved, The EA Board of Trustees approves the Payment of Claims in the amount of \$329,752.20 for the period 9/10/19 – 10/01/19.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

2. **2019-09-12-11** Resolved, The EA Board of Trustees authorizes the School Business Administrator to fund the Payrolls of 388,580.52 for September 15, 2019 and \$245,000 for September 30, 2019. Employer Taxes are included in each payroll.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

3. **2019-09-12-12** Resolved, The EA Board of Trustees approves to renew the Workman's Comp Insurance Policy with Zenith Insurance Company. Annual Cost - \$108,442.36.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

4. **2019-09-12-13** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with Swing Education for the SY20 for Substitute Teachers and Assistant Teachers. Cost – Assistant Teachers \$148.80/Day. Teachers \$168.75/Day.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

5. **2019-09-12-14** Resolved, The EA Board of authorizes the School Business Administrator to enter into an agreement with Best Choice Home Care for the services of a Registered Nurse or Licensed Practical Nurse at a rate of \$57/Hr.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

6. **2019-09-12-15** Resolved, The EA Board of Trustees authorizes the School Business Administrator to borrow \$100,000 from SB One Bank against its Revolving Line of Credit.

Motion: Monica Zaslower

Second: Jermaine Pharnes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharnes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

J. Food Services

1. **2019-09-12-16** Resolved, The EA Board of Trustees approves of the Policies regarding the Lunch Program.
 - a. Food Service Program Policy
 - b. Free & Reduced Price Meal policy
 - c. Charge Meal and Outstanding Charge Policy

d. Wellness and Nutrition Policy

Motion: Monica Zaslower

Second: Jermaine Pharmes

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes	X		
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek			X

Submitted By:

Richard Raschdorf

School Business Administrator