

**Empowerment Academy Charter School
Board of Trustees Regular Meeting
Thursday, June 13, 2019 7:30 pm
Conference Room, 1st Floor
240 Ege Ave, Jersey City, NJ 07302**

Minutes

A. Call to Order

- B. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and the Jersey City Reporter, and by posting in the Public Library at 472 Jersey Avenue, Jersey City.

C. Roll Call

D. Board Member	Present	Absent
Monica Zaslower	X	
Jermaine Pharmes		X
Tom Gallagher		X
Lonnie Sobel	X	
Thomas Ogorzalek	X	

Attendees:

Richard Raschdorf	School Business Administrator
Shona Hendry	Acting Principal
Duanne Moeller	Director of Operations
Bret Schundler	School Partners LLC

D. Approval of May 9, 2019 Meeting Minutes

Motion: Monica Zaslower
Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

E. Human Resources

1. **2019-06-13 -01** Resolved, The EA Board of Trustees approving of the following hires for SY20 effective August 19, 2019

Employee	Position	Compensation
Amanda Ianucilli	Lead Teacher	\$54,000
Kendra Houser	Dean of Students	\$63,000
Marissa Rodrigues	Lead Teacher	\$60,000

Motion: Monica Zaslower
Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

2. **2019-0613-02** Resolved, The EA Board of Trustees approves of the following stipends to new employees for the SY20 effective August 19, 2019 through June 30, 2020.

Employee	Position	Summer Institute/Work	Attendance Bonus
Marissa Rodrigues	Lead Teacher	\$1,800	\$750
Kendra Houser	Dean of Students	\$3,000	\$750
Amanda Ianucilli	Lead Teacher	\$1,800	\$750
Anne Kassalow	Lead Teacher	\$1,800	\$750
Emily Corsie	Lead Teacher	\$1,800	\$750
Julie Corsie	Lead Teacher	\$1,800	\$750
MacKenzie Cahill	Lead Teacher	\$1,800	\$750
Kamilah Hearstwell	Coordinator of Data	\$1,800	\$750
Joseph Rodriguez	Teacher Assistant	\$900	\$450

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

3. **2019-06-13-03** Resolved, The EA Board of Trustees approves of the following Stipends for SY20 Summer School effective July 1, 2019 through August 9, 2020. To be reimbursed by ESEA, Title I.

Employee	Position	Stipend Amount
Lauren Cohen	Coordinator	\$1,000
Lauren Cohen	4 th Grade Lead	\$4,250

Rosemary Garganta	3 rd Grade Lead	\$4,250
Anna Groginsky	2 nd Grade Lead	\$4,250
Gaia Rappaport	1 st Grade Lead	\$4,250
Ilyssa ThomaS	Kinder ELA Lead	\$3,190
Christine Thompson	Kinder Math Lead	\$3,190
Tracy Barragan	Teacher Assistant	\$2,125
Myronda Clinton	Teacher Assistant	\$2,125
Henrietta Johnson	School Nurse	\$5,250
Michelle Fabio	On Site Administrator	\$4,900

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

4. **2019-06-13-04** Resolved, The EA Board of Trustees approves of the following Stipends for Grade Level Lead for SY20 effective September 1, 2019 through June 30, 2020.

Employee	Position	Stipend Amount
Katelyn Geltzieler	2 nd Grade Level Lead	\$4,000
Mary McNutt	Kinder Grade Level Lead	\$4,000
Kaity McNeill	4 th Grade Level lead	\$4,000
Tracy Barragan	Special Team Leader	\$2,000

Motion: Monica Zaslower

Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

5. **2019-06-13-05** Resolved, The EA Board of Trusttes approves of the following Stipends for Curriculum Development for SY20 effective September 1, 2019 through June 30, 2020

Employee	Position	Stipend Amount
Anna Groginsky	Writing Dept Lead	\$4,000
Ilyssa Thomas	Science & Social Dept Lead	\$4,000
Kaity McNeill	Mathematics Dept Lead	\$4,000

Motion: Monica Zaslower
Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

6. **2019-06-13-06** Resolved, The EA Board of Trustte2s approves of the following hiring for part time summer help effective June 24, 2019 – August 16, 2019.

Employee	Position	Stipend Amount
Terrance Barfield	Summer Help	\$12/Hr

Motion: Monica Zaslower
Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

F. Election of Board Members & Officers

1. **2019-06-13-07** Resolved, The EA Board of Trustees re-elects the following Board of Trustees members to a 2 year term beginning July 1, 2019 and expiring on June 30, 2021:
- Lonnie Sobel

Motion: Monica Zaslower
Second: Thomas Ogorzalek

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

2. **2019-06-13-08** Resolved, The EA Board of Trustees re-elects the following Board of Trustees members to a 2 year term beginning July 1, 2019 and expiring on June 30, 2021:

- Thomas Ogorzalek

Motion: Lonnie Sobel

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

3. **2019-06-16-09** Resolved, The EA Board of Trustees re-elects the following Board of Trustees officers:

- Monica Zaslower - President
- Jermaine Pharmes – Vice President
- Lonnie Sobel - Treasurer

Motion: Thomas Ogorzalek

Second: Lonnie Sobel

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

J. Business

1. **2019-06-13-10** Resolved, The EA Board of Trustees approves the Payment of Claims in the amount of \$127,269.77 for the period 6/1/19 – 6/30/19 and \$47,798.54 for the period 7/1/19.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X

Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

2. **2019-06-13-11** Resolved, The EA Board of Trustees authorizes the School Business Administrator to fund the Payrolls of \$192,000 for June 15, 2019 and June 30, 2019, respectively. Employer Taxes are included in each payroll.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

3. **2019-06-13-12** Resolved, The EA Board of Trustees approves of the Board Secretary Report for May 2019.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

4. **2019-06-13-13** Resolved, The EA Board of Trustees approves of the Food Service Management Company Reimbursable Contract Addendum for School Year 2019 – 2020. Cost of Management Fee - \$13,125.00. No change in contract cost.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

5. **2019-06-13-14** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into contract with Bayonne Exterminating. Annual Cost - \$2,437

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

6. **2019-06-13-15** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with Johnston Law Firm LLC. Fees are as follows \$275 per hour for Principals and Counsel, \$245 per hour for Associates and \$115 for Paralegal time.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

7. **2019-06-13-16** Resolved, The EA Board of Trustees approves the expenditure of \$3,155 to purchase telephones for the Fair Market Value Buyout of the Allworx Phone System from Windstream due to lease expiration.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

8. **2019-06-13-17** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with Windstream for Internet Access, Voice and Data. Annual Cost net of E-Rate Reimbursement - \$20,796

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

9. **2019-06-13-18** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with CIT to lease two (2) copy machines to replace existing copy machines. Annual Lease Payments – \$10,551. Costs to be reimbursed by ESEA Title I Grant.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

10. **2019-06-13-19** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with Renaissance for licensing fees for their Star 360 Assessment Program. Cost \$10,784 to be reimbursed by ESEA Title I Grant,

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

11. **2019-06-13-20** Resolved, The EA Board of Trustees approves of the following ESEA Allocation of \$306,788 broken down as follows for the SY20 School Year:

Title I	\$237,057
Title IIA	\$ 36,204

Title III	\$ 15,428
Title III-Immigrant	\$ 3,683
Title IV	\$ 14,416

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

12. **2019-06-13-21** Resolved, The EA Board of Trustees approves the expenditure of \$14,095 to W.B Mason for the purchase of furniture for SY20.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

13. **2019-06-13-22** Resolved, The EA Board of Trustees approves the expenditure of \$8,904 to Oncourse Systems for Education for the purchase of Licensing Fes for Student Information System for SY20. Costs to be reimbursed by ESEA Title I Grant.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

14. **2019-06-13-23** Resolved, The EA Board of Trustees approves the expenditure of \$4,195 to CDK Systems for the purchase Licencing Fees for Accounting System used bny the Business Office.

Motion: Thomas Ogorzalek
Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

15. **2019-06-13-24** Resolved, The EA Board of Trustees approves of the expenditure of \$1,998 to B.E. Publishing for the purchase of Licensing Fees for educating students on computer keyboarding for SY20.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

16. **2019-06-13-25** Resolved, The EA Board of Trustees approves the expenditure of \$5,963 to Studines Weeking for the purchase of the Social Studies Curriculum for SY20.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

17. **2019-06-13-26** Resolved, The EA Board of Trustees authorizes the School Business Administrator to enter into an agreement with Garber Consulting Services Group for Erate Services for SY20. Annual Cost – \$5,000

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X

Lonnie Sobel	X		
Thomas Ogorzalek	X		

18. **2019-06-13-27** Resolved, The EA Board of Trustees approves of a Shared Services Agreement with Beloved Community Charter School for Transportation Services for SY20. Annual Cost - \$300,420

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

19. **2019-06-13-28** Resolved, The EA Board of Trustees approves of rental payments to Beloved Community Charter School per Sublease executed 5/24/19. Annual Costs - \$279,996

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

20. **2019-06-13-29** Resolved, The EA Board of Trustees approves of Shared Services Agreements with Beloved Community Charter School for sharing School Personnel for SY20. Net Annual Cost - \$102,300

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

21. **2019-06-13-30** Resolved, The EA Board of Trustees approves the expenditure of bathroom partitions from Benco, Inc for \$4,840 which requires a 50% deposit and the balance in 30 days.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

22. **2019-06-13-31** Resolved, The EA Board of Trustees approves a Lease Modification to Our Lady of Victories for Capital Outlay improvements. Improvements not to exceed \$100,000 with lease modification payments to be extended over eighteen months.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

23. **2019-06-13-32** Resolved, The EA Board of Trustees approves the attached School Partners, LLC contract for SY19-20. Cost: \$162,000.

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

24. **2019-06-13-33** Resolved, The EA Board of Trustees approves the appointment of Gerald D. Longo as Auditor for the SY20. Cost - \$18,000

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

25. **2019-06-13-34** Resolved, The EA Board of Trustees approves the IDEA Allocation for SY20 for \$101,060

Motion: Thomas Ogorzalek

Second: Monica Zaslower

Board Member	Yea	Nay	Absent
Monica Zaslower	X		
Jermaine Pharmes			X
Tom Gallagher			X
Lonnie Sobel	X		
Thomas Ogorzalek	X		

Submitted By:
Richard Raschdorf